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**Richmond Academy**

# **Schedule of Membership Fees & Dues 2008-2009**

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## Schedule of Membership Fees and Dues 2008-09

Mission Statement: *Richmond Academy is a coeducational, independent, college preparatory school dedicated to nurturing and challenging the whole person — body, mind, and spirit — to the glory of God. Committed to Christ, Richmond Academy strives to provide a biblically based, academically excellent education in a nurturing environment, developing students' full potential to impact their world for Christ.*

### Application Fee:

- ❖ **\$50 per student** if renewal by February 28 or new family by May 31 (maximum \$150)
- ❖ **\$100 per student** if renewing on or after March 1 or new family on or after June 1 (maximum \$200)
- ❖ Application fees must be paid at the time the completed application is returned to the school office.
- ❖ Application fees are non-negotiable, non-refundable and non-transferable.

### Tuition Payment Options:

- ❖ **(1) Annual payment** made by June 28 receives a 4% discount (rounded to the nearest dollar).
- ❖ **(2) Semester payments** The first payment due by June 28 and the remainder due by December 28 to receive a 2% discount (rounded to the nearest dollar).
- ❖ **(12) Monthly payments** beginning June 28. Other payments are due by the 28th of each month.

### Tuition Fees:

- ❖ **All tuition fees include book fees and technology fees.**
- ❖ All first tuition payments are due by June 28.

	<b>Annual Payment</b>	<b>Semester Payments</b>	<b>Monthly Payments</b>
Pre-K (M, W, F 12:00-3:00)	Call office for details	-	-
Pre-K (M, W, F All Day)	Call office for details	-	-
Pre-K (Everyday 12:00-3:00)	\$2189	\$1117 x 2	\$190 x 12
Pre-K (Everyday All Day)	\$3226	\$1646 x 2	\$280 x 12
K (8:00-11:30)	\$2400	\$1176 x 2	\$200 x 12
K (All Day)	\$3341	\$1705 x 2	\$290 x 12
Lower School (1 - 6)	\$2650	\$1352 x 2	\$240 x 12
Upper School (7 -12)	\$2880	\$1470 x 2	\$250 x 12

### Multi-Student Discounts:

- ❖ Discounts are 5% off for 2 children, 15% off for 3 children, 25% off for 4 children, etc.

Example	1 Child	2 Children	3 Children	4 Children
Grades 1 - 6	\$240	\$456	\$612	\$720
Grades 7 - 12	\$250	\$475	\$637.50	\$750

**Extended Learning Cost Sheet**

- ❖ **Pre-K - 6th Grade** Before School (7:30 - 8 a.m.) and After School (3 - 3:30 p.m.) *Longer sessions may be negotiated.*

Annual	Semester	Monthly
\$ 404	\$206 x 2	\$ 35 x 12

- ❖ **Occasional use** is \$5 per hour. Minimum session charge \$5. Maximum monthly charge \$50.

**Community Sponsored:**

- ❖ Richmond Academy is a community sponsored school. Since Richmond Academy does not receive funding from any Federal, State or Government agency we ask that all parents donate time to their school. Parents donating time will receive recognition for their giving.
- ❖ We realize that it may be impossible for many parents to donate time, therefore in lieu of time, parents may choose to make a contribution to the Triune Δ Fund to help with expenses.

**Gifts and Donations:**

- ❖ All gifts and donations we receive are tax-deductible. These donations can be designated for, but not limited to, Financial Assistance, the General Fund, or the Triune Δ Fund.

**General Information:**

- ❖ All checks for tuition, extended care, and miscellaneous expenses must be made payable to Richmond Academy.
- ❖ There will be a \$35.00 charge for any returned checks.
- ❖ A late fee of \$25.00 will be assessed to your account if your payment is not received on time.
- ❖ Extra expenses may occur for Kindergarten and 12th grade graduations, field trips, sports, fine arts and unforeseen expenses directly related to your child's needs.
- ❖ Report cards will not be released at the end of each grading period if your account is in arrears.
- ❖ Records will not be forwarded to a new school if your account is in arrears (and/or books, athletic equipment, musical instruments and library materials have not been returned) when leaving the school.
- ❖ If any account is three (3) months or more past due, student enrollment at Richmond Academy will be terminated at the discretion of the Richmond Academy Board. A fee equal to 50% of balance due will be added for collection fees. Re-enrollment will require payment of the past due amount and prepayment of fees and tuition for the remainder of the academic year.
- ❖ Any account past due will result in grade reports, school records and transcripts being held and not released from the school until all financial obligations are satisfied.
- ❖ Carefully read Tuition and Fees Agreement. Read and sign Acknowledgment Statement and return to school office.